

## Record of School Library Media Coordinator Evaluation Activities

Name: \_\_\_\_\_ ID# \_\_\_\_\_  
 School: \_\_\_\_\_ SchoolYear: \_\_\_\_\_  
 Position/Assignment: \_\_\_\_\_  
 Evaluator: \_\_\_\_\_ Title: \_\_\_\_\_

**School Library Media Coordinator Background:** (Briefly describe the school library media coordinator’s educational background, years of experience, assignment, and any other factors that may impact the evaluation)

*The North Carolina school library media coordinator evaluation is based, in part, on informal and formal observations and conferences conducted on the following dates:*

Activity	Date	School Library Media Coordinator Signature	Evaluator Signature
<b>Probationary</b>			
Orientation			
Pre-Observation Conference			
Formal Observation #1			
Post-Observation Conference #1			
Formal Observation #2			
Post-Observation Conference #2			
Formal Observation #3			
Post-Observation Conference #3			
Summary Evaluation Conference			
Professional Growth Plan Completed			
<b>Career</b>			
Orientation			
Pre-Observation Conference			
Formal Observation			
Post-Observation Conference			
Informal Observation #1			
Informal Observation #2			
Summary Evaluation Conference			
Professional Growth Plan Completed			