

This form is to be jointly reviewed by the Instructional Technology Facilitator and evaluator or designee during the Summary Evaluation Conference conducted at the end of the year.

Name: _____
 School: _____ School Year: _____
 Evaluator: _____ District: _____
 Date Completed: _____ Evaluator's Title: _____

Standard 1: Instructional Technology Facilitators demonstrate leadership.

| | | | | | Not Demonstrated | Developing | Proficient | Accomplished | Distinguished |
|--|--|--|--|--|--|------------|------------|--------------|---------------|
| a. Instructional Technology Facilitators demonstrate 21 st century leadership in the school. | | | | | | | | | |
| b. Instructional Technology Facilitators lead an instructional technology program that supports 21 st century teaching and learning. | | | | | | | | | |
| c. Instructional Technology Facilitators advocate for effective instructional technology programs. | | | | | | | | | |
| d. Instructional Technology Facilitators promote and facilitate effective collaboration among educators within and beyond the school setting. | | | | | | | | | |
| e. Instructional Technology Facilitators demonstrate high ethical standards. | | | | | | | | | |
| Overall Rating for Standard 1 | | | | | | | | | |
| Comments: | | | | | Evidence or documentation to support rating: <input type="checkbox"/> Professional Development Documentation <input type="checkbox"/> Participation in Professional Learning Communities <input type="checkbox"/> Participation on School Improvement Team <input type="checkbox"/> Opportunities for collaboration <input type="checkbox"/> Needs assessments/surveys/benchmarks <input type="checkbox"/> Aligned lesson plans <input type="checkbox"/> Membership in instructional technology professional organizations, groups/forums <input type="checkbox"/> Plan/procedure/calendar for equal access to technology resources <input type="checkbox"/> Ethical and safe use of resource examples (student projects with resources, lesson plans, professional development) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | | | |
| Recommended actions for improvement: | | | | | | | | | |
| Resources needed to complete these actions: | | | | | | | | | |

Standard 2: Instructional Technology Facilitators demonstrate knowledge of learners and learning and promote effective instructional practices in a 21st century learning environment.

| | | Not Demonstrated | Developing | Proficient | Accomplished | Distinguished |
|--|--|--|------------|------------|--------------|---------------|
| a. | Instructional Technology Facilitators use effective pedagogy to infuse the curriculum with 21 st century content and tools. | | | | | |
| b. | Instructional Technology Facilitators know the content appropriate to their teaching specialty. | | | | | |
| c. | Instructional Technology Facilitators model, share, and promote effective principles of teaching and learning. | | | | | |
| | | Overall Rating for Standard 2 | | | | |
| Comments: | | Evidence or documentation to support rating: | | | | |
| Recommended actions for improvement: | | <input type="checkbox"/> Student-centered content <input type="checkbox"/> Assessment data <input type="checkbox"/> Usage data <input type="checkbox"/> School Technology Plan <input type="checkbox"/> Policies and Procedures Manual <input type="checkbox"/> Collaboratively produced lesson and unit plans <input type="checkbox"/> Professional development plans <input type="checkbox"/> Minutes of professional/electronic learning community meetings <input type="checkbox"/> Reflective journaling <input type="checkbox"/> Blogs <input type="checkbox"/> Articles written by Instructional Technology Facilitator <input type="checkbox"/> Listservs <input type="checkbox"/> Newsletters <input type="checkbox"/> Examples of lessons <input type="checkbox"/> Leadership in adherence to local, state, and federal policies and laws related to digital safety <input type="checkbox"/> Parent and student acceptable and responsible use policies | | | | |
| Resources needed to complete these actions: | | | | | | |

Standard 4: Instructional Technology Facilitators build a learning environment that meets the instructional needs of all students.

| | | Not Demonstrated | Developing | Proficient | Accomplished | Distinguished |
|--|--|---|------------|------------|--------------|---------------|
| a. | Instructional Technology Facilitators establish a participatory learning environment that facilitates collaboration among all members of the learning community and honors diversity. | | | | | |
| b. | Instructional Technology Facilitators seamlessly integrate content-area curricula with 21 st century content, effective pedagogical practices, universal design principles, and appropriate technology applications for all learners. | | | | | |
| Overall Rating for Standard 4 | | | | | | |
| <p>Comments:</p> <p>Recommended actions for improvement:</p> <p>Resources needed to complete these actions:</p> | | <p>Evidence or documentation to support rating:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Documents written for listservs <input type="checkbox"/> Technology fairs/nights <input type="checkbox"/> Online course creation (Moodle, etc.) <input type="checkbox"/> Participation in professional learning communities and other collaborative learning environments <input type="checkbox"/> Lessons that are differentiated and apply a global Perspective <input type="checkbox"/> Documentation of holistic understanding of students over time <input type="checkbox"/> Student interest inventories <input type="checkbox"/> Student learning style assessments <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | | | |

